# Aisha Abd El-azeem Koritum

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#### **SUMMARY**

A creative and determined graphic designer who is constantly expanding my skills. I am eager to learn and grow to become proficient in my field. I am interested in branding, advertising, social media designs and logos. Seeking a challenging opportunity to further develop my skills and contribute to a dynamic design team.

### **EXPERIENCE**

## Junior graphic designer

Freelance

October 2023 - February 2024, Egypt

- · Created visually appealing designs for print and digital media, including logos brochures, and social media graphics.
- · Utilized Adobe Creative Suite to execute design projects efficiently and accurately, ensuring timely delivery to clients.
- · Conducted market research and trend analysis to stay current with industry standards and incorporate fresh ideas into design projects.

#### **Human resources**

Google Developer Student Clubs (GDSC)

October 2021 - June 2022, Damanhour, Egypt

- Developed and distributed comprehensive meeting agendas outlining objectives, topics, and preparation guidelines for team members, resulting in improved meeting efficiency and productivity.
- · Generated weekly reports for the department, ensuring accurate and timely delivery.
- · Developed comprehensive data storage system using Excel, resulting in streamlined and accurate HR processes.

### **EDUCATION**

# Computer science and information technology

Damanhour university • Egypt • 2023 • 3.52

· I graduated from the Information Technology Department and specialized in Networking Engineering.

# **CERTIFICATIONS**

# **Google IT Support Specialization**

Coursera · 2022

- · Gain skills required to succeed in an entry-level IT job.
- · Learn to perform day-to-day IT support tasks including computer assembly, wireless networking, installing programs, and customer service.
- · Learn how to provide end-to-end customer support, ranging from identifying problems to troubleshooting and debugging.
- · Learn to use systems including Linux, Domain Name Systems, Command-Line Interface, and Binary Code.

#### **COURSEWORK**

# Adobe illustrator

Online • 2023

### **Adobe Photoshop**

Online · 2023

#### **SKILLS**

Technical skills: Adobe Photoshop Adobe illustrator Basic of html, css PHP Programming

CCNA & MCSA Microsoft office.

Soft skills:

Communication skills Attention to detail Time management Teamwork.